



## Defer PTO



**Regular Meeting of the Board of Directors and Officers  
October 10, 2017  
Defer Elementary School Library  
7:00 PM**

**Attendance:** Megan Bejin, Cameron Biery, Colleen Byrn, Sarah Coats, Leah Dantzer, Lisa Dougherty, Nicole Fonger, Janice Fox, Janette High, Lindy Holloway, Gay Lawrence, Amy Leech, Brooke Macuga, Sara Martin, Kelley McLean, Becca Ozar, Dani Raether, Lisa Rheäume, Michelle Roberts, Holly Ryan, Christy Sherding, Jenny Sherman, Kelly Warnick, Heather Wiegand, Kelly Woolums

**1. Call to Order and Introductions:** Heather Wiegand

- Administrative Notes:
  - o Sign in sheet
  - o Green half sheet explains role as PTO Member \*SEE Handout
- Introductions

**2. Member Presentation/Request:** None

**3. Review of September Minutes:** Kelly Woolums

- September Minutes Approved

**4. Treasurer's Report:** Amy Leech

- Review of 2018 Budget. \*SEE Budget
- Budget was approved at September meeting.
- Review of September expense report. \*See Treasurer's Report.
- Report approved.
- Lisa Rheäume noted that Mrs. Lightbody is working on processing subscriptions.

**5. Vice President's Report:** Kelly Warnick

- At meetings you can report your top 3 things at your school. Kelly reported the Defer Progressive, Fun Run & Movie Night.
- Pierce had a question to Clark Hill law firm about needing a liquor license for a progressive dinner?
- Partnerships – the question was raised whether or not PTOs should partner w/ other schools & share/advertise events with others

**6. Committee Reports:**

**Volunteers – Brooke Macuga**

- People needed for Pumpkin Patch & Haunted Garage
- Becca noted we need 4 people for 3 hours at the Haunted Garage

## **Fundraising – Kelly Warnick & Nicole Fonger**

### **FUN RUN UPDATE:**

- Approx. \$30,350.00 Gross (\$7000+ more than last year)
- 94% of students registered – sunglasses may have contributed
- 35 Super Stars – raised over \$250.00
- Online Total: \$23,135 (84% of online donors added the 9% charge to their donation)
- In School Total: \$7100.00
- Today we did a popsicle donation for the whole school to celebrate our success
- All schools received pizza party, fun days, popsicle, and fun run
- All prizes were donated
- 205 students have surpassed \$50 – they will receive Sweeties gift card
- Total Expenses: approx. \$1500.00
- Thank you to everyone who helped! Drawing for 2 \$25 gift cards to Atwater for all who helped out. Janette High drew the following volunteers from the pool: Jenny Cruz & Holly Ryan
- Dani Raether & Sara Martin took photos of every kid in front of Fun Run sign – still working on this momentous task.

## **Membership – Lindy Holloway**

- T-Shirts: Janette High approached Lindy about ordering adult size T-Shirts for students who have outgrown their initial T-Shirts. In order to be sensitive to students' needs it was agreed to order some adult size t-shirts. 4<sup>th</sup> and 5<sup>th</sup> grade teachers will keep a look out and bigger shirts will be ordered as well as extras as we are running low on other colors/sizes. T-Shirts are ordered in increments of 12 @ \$7/shirt.
- Directory Update: Lindy is working on it; her goal is to have them out & printed before the 2<sup>nd</sup> week in November.
- Mentor Program Status: 18 Families Total.

## **Hospitality – Holly Ryan**

- Approx. 20 people at Back to School Coffee at Cabbage Patch Café

## **Communications – Sara Martin**

- Google Doc has been created.
- Some problems with access have been reported.

## **School Board Observer – Kelley McLean**

- The board is going to approve exposure to middle school students for AED and CPR training– not certification but exposure
- Enrollment numbers are on target – down 89 students – fell within predicted range
- Technology update of high speed fibers

### **Craft Fair – Kelly Warnick & Dani Raether**

- Explanation Given: Students come to make a craft that they purchase ahead of time. Students choose up to 3 crafts with affordable choices and receive a timeslot.
- Last year PTO paid for \$1 free craft: Owl & Origami Table.
- This year Kelly Warnick requested up to \$335 (\$1/student) for a free craft. Approved.
- Dani Raether is working on having selection/purchase on Defer Webpage Link through Form Stack which is used for Defer Wear. This online sign up should ease up paperwork.

### **7. Teachers Report: Janette High**

- Fun Run was amazing – thank you!
- Janette is working on membership and encouraging teachers to use their classroom funds.

### **8. Principal's Report: Lisa Rheaume**

- Review of Annual Report Highlights. \*\*SEE Report

### **9. President's Report: Heather Wiegand**

- Grade Level PTO Representatives: The idea is to have a designated person in each grade, ideally in each classroom, who can be identified as a PTO representative. Sign up was open at online registration; Heather passed around sign-up sheet once again at meeting.
- Child Care during meetings will be offered from 7:00-8:00pm working with Pierce NHS.
- Teacher Treats Sign Up Genius is up and running and open to the whole school.

### **10. Old Business: None**

### **11. New Business:**

- Retirement Gift Mr. Oliver: Kelly Warnick requested \$50 for Mr. Oliver's retirement gift card to Amazon. Approved.
- Progressive Dinner: Holly Ryan reported that there are 91 people signed up. Tomorrow is the cut-off. All houses are assigned and shopping is being done. The Park Grille is being very generous and easy to work with. Additionally, they were generous with Fun Run and last year's Teacher Appreciation Lunch.
- Movie Night: Event was cancelled due to weather so that we could have the most people show up. Ideas were passed around about rescheduling in the Spring and still advertise as Fun Run sponsored event. Discussion was had of pros and cons for Fall & Spring, Friday vs. Saturday vs. Sunday nights. Dani will look into open dates in October.
- Haunted Garage: Becca Ozar attended a meeting & reported that students should be encouraged to buy tickets ahead of time so that the lines run more smoothly. Discussion was had regarding altering flyer so that it does not use fundraising wording as the PTO promoted a 1 and done Fun Run Fundraiser.

## **12. Member Comment**

- Becca Ozar noted thank you to Kelly Warnick for working with Monteith on their Fun Run and Nicole Fonger for working with Trombly as mentors for getting these school's programs up and running.

## **13. Adjourn (8:10pm)**

**Next Meeting:** November 14, 2017